



**Service Director – Legal, Governance and
Commissioning**

Julie Muscroft

The Democracy Service

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Please ask for: Jenny Bryce-Chan

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Wednesday 9 December 2020

Notice of Meeting

Dear Member

Licensing and Safety Committee

The **Licensing and Safety Committee** will hold a **Virtual Meeting - online** at **10.00 am** on **Thursday 17 December 2020**.

This meeting will be live webcast. To access the webcast please go to the Council's website at the time of the meeting and follow the instructions on the page.

The items which will be discussed are described in the agenda and there are reports attached which give more details.

A handwritten signature in black ink, appearing to read "Julie Muscroft", on a light-colored background.

Julie Muscroft

Service Director – Legal, Governance and Commissioning

Kirklees Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair/Clerk of their intentions prior to the meeting.

The Licensing and Safety Committee members are:-

Member

Councillor Amanda Pinnock (Chair)
Councillor Carole Pattison
Councillor Karen Allison
Councillor Paola Antonia Davies
Councillor David Hall
Councillor James Homewood
Councillor Christine Iredale
Councillor Michelle Grainger-Mead
Councillor Mumtaz Hussain
Councillor Manisha Roma Kaushik
Councillor Terry Lyons
Councillor Mohan Sokhal
Councillor Kath Taylor
Councillor Michael Watson
Councillor Cathy Scott

When a Licensing and Safety Committee member cannot be at the meeting another member can attend in their place from the list below:-

Substitutes Panel

Conservative

B Armer
V Lees-Hamilton
N Patrick
R Smith
J Taylor
M Thompson

Green

S Lee-Richards

Independent

C Greaves

Labour

S Hall
W Simpson

Liberal Democrat

J Lawson
A Marchington
A Munro
A Pinnock

Agenda

Reports or Explanatory Notes Attached

Pages

1: Membership of the Committee

This is where Councillors who are attending as substitutes will say for whom they are attending.

2: Minutes of Previous Meeting

1 - 4

To approve the minutes of the meeting of the Panel held 6th January 2020.

3: Interests

5 - 6

The Councillors will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interests.

4: Admission of the Public

Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.

5: Deputations/Petitions

The Committee will receive any petitions and hear any deputations from members of the public. A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also hand in a petition at the meeting but that petition should relate to something on which the body has powers and responsibilities.

In accordance with Council Procedure Rule 10 (2), Members of the Public should provide at least 24 hours' notice of presenting a deputation.

6: Questions by members of the Public (Written Questions)

Due to current Covid-19 restrictions, Elected Members and members of the public may submit written questions to members of Cabinet Committee Local Issues.

Any questions should be emailed to jenny.bryce-chan@kirklees.gov.uk no later than 5pm on Monday 14th December 2020. In accordance with Council Procedure Rule 51(10) each person may submit a maximum of 4 written questions.

In accordance with Council Procedure Rule 11(5), the period allowed for the asking and answering of public questions will not exceed 15 minutes. Members of the Committee will provide an oral response to any questions received, or if they are not able to do so, a written response will be provided.

7: Hackney Carriage Unmet Demand Survey 2020

7 - 120

The purpose of this report is to inform Members of the outcome of a survey to measure the demand for hackney carriages within the District.

Contact: Russell Williams, Operational Manager – Public Protection Tel: 01484 221000

8: Licensing Service - Update Report

121 -
130

The purpose of this report is to inform Members of the activities undertaken to discharge the Council's licensing functions from 1st April 2020 to 31st September 2020

Contact: Russell Williams, Operational Manager – Public Protection Tel: 01484 221000

9: Trade Engagement - Terms of Reference

131 -
136

The purpose of this report is to seek members approval for the proposed 'terms of reference' for engagement with the hackney carriage and private hire trades.

Contact: Russell Williams, Operational Manager - Public Protection Tel: 01484 221000

10: Department for Transport - Statutory Guidance

137 -
184

The purpose of this report is to inform Members of the recently published 'Statutory Taxi and Private Hire Vehicle Standards and seek approval to commence a review of the Licensing Services hackney carriage and private hire polices in light of the published standards.

Contact: Russell Williams, Operation Manager – Public Protection Tel: 01484 221000
